

**MINUTES OF A MEETING OF THE OADBY & WIGSTON COMMUNITY SAFETY PARTNERSHIP HELD AT THE COUNCIL OFFICES, WIGSTON ON MONDAY, 12 DECEMBER 2016 COMMENCING AT 14:00**

**IN ATTENDANCE:**

Cllr. Kevin Loydall (Chair)

Rik Basra (LCC), Sgt. Joanna Brown (Leicestershire Police), Stephen Glazebrook (OWBC), Mark Smith (OWBC, Minutes), Claire Weddle (WALL), Chris Woodward (Leicestershire Police)

Min Ref.	Narrative	Officer Resp.
13.	<p><b><u>APOLOGIES</u></b></p> <p>Insp. Steve Bunn (Leicestershire Police), Kam Chauhan (IMPACT Project, LCC), Rachel Lobel (Supporting Leicestershire Families, LCC)</p>	
14.	<p><b><u>MINUTES OF PREVIOUS MEETING</u></b></p> <p>Actions raised during the previous meeting, held on Monday, 26 September 2016, were reviewed. These included;</p> <ul style="list-style-type: none"> <li>▪ <b>Page 1, Item 3:</b> MS and RL will now be meeting on Thursday, 15 December to discuss the planned CSP networking event.</li> <li>▪ <b>Page 2, Item 3:</b> Mark Mitchley, Exec. Head at Wigston Academy Trust, is very keen to be more involved in the Community. KL to meet with Mike in the New Year to discuss.</li> <li>▪ <b>Page 2, Item 4:</b> YOS have sent apologies for two CSP meetings now. RB to contact KC re. attendance and updates.</li> <li>▪ <b>Page 2, Item 4:</b> The planned test purchase operations went ahead with no failures. The test purchases planned for the evening of 12 December have been rescheduled for the New Year.</li> <li>▪ <b>Page 3, Item 4:</b> The figures provided in relation to the Police's satisfaction survey were in percentages; actual numbers re. the data would be preferential to see at the next meeting.</li> <li>▪ <b>Page 3, Item 4:</b> An update on the 'Keep Safe Places' in the Borough was received for the close of Quarter 2.</li> <li>▪ <b>Page 5, Item 6:</b> MS and Sgt. Lindsey Booth will be reviewing OWBC's CCTV Policy and Procedures. Revised documents are planned to be presented to OWBC's PFD Forum in February 2017. SG will be contacting shopkeepers in the Borough re. spending the remaining CROW money once the new documents are approved by Members.</li> </ul>	<p><b>MS/RL</b></p> <p><b>KL</b></p> <p><b>RB</b></p> <p><b>SB</b></p> <p><b>MS/LB</b></p> <p><b>SG</b></p>

<p><b>15.</b></p>	<p><b><u>DELIVERY PLANS</u></b></p> <p>MS informed all partners that the Quarter 3 Deadline for Monitoring Returns to the OPCC is Friday, 20 January 2017. All updates from Quarter 3 should be submitted to MS at least one week prior for collation (13 January 2017).</p> <p>All partners present provided an update on actions allocated to them in the CSP's Delivery Plans. Actions resulting from this include;</p> <ul style="list-style-type: none"> <li>▪ RB to provide an update around the action '<i>To raise awareness of the legislation changes to partners and the dangers of New Psychoactive Substances (NPS)</i>' in place of James Fox.</li> <li>▪ All partners are required to provide both percentages and actual numbers when providing statistics to the CSP relating to any community surveys they undertake.</li> <li>▪ RB to contact Anita Chavda re. an update on the 'Keep Safe Places' scheme in the Borough.</li> <li>▪ MS to provide a report to the CSP at the end of the financial year on the findings of the annual Community Safety Survey.</li> <li>▪ MS to invite OWBC Environmental Health Manager to the next CSP meeting to provide an update on fly-tipping and dog fouling incidents in the Borough.</li> <li>▪ CWd to feedback to MS the number of reported Hate Crimes &amp; Incidents in the Borough in 2016/17 to date.</li> <li>▪ MS to invite Veronika Quintyne to the next CSP meeting to provide an update on the Hate Crime Awareness projects she has been running.</li> <li>▪ RB to contact Anita Chavda re. an update on the 'Hate Incident Monitoring Project' for the next CSP meeting.</li> <li>▪ JB to ask PCSO Preston to update RB re. the required lamppost specifications for the current Domehawk cameras. RB to source a map, where possible, showing locations of all lampposts of this specification in the Borough.</li> <li>▪ SG to invoice 50% of costs relating to the Tuffey eviction to the CSP's 'legal stage contingency fund'.</li> </ul>	<p><b>ALL</b></p> <p><b>RB</b></p> <p><b>ALL</b></p> <p><b>RB</b></p> <p><b>MS</b></p> <p><b>MS</b></p> <p><b>CWd</b></p> <p><b>MS</b></p> <p><b>RB</b></p> <p><b>JB/RB</b></p> <p><b>SG</b></p>
<p><b>16.</b></p>	<p><b><u>FINANCIAL POSITION</u></b></p> <p>A written update on expenditure relating to the CSP budget was provided. To date <b>£16,215.47</b> has been spent from OWBC's contributed funding to the CSP, and <b>£9,547.69</b> from the OPCC's contributed funding.</p> <p>A total of <b>£25,763.16</b> (65%) has been spent to date out of the CSP's total budget for 2016/17 of <b>£39,750.00</b>. Expenditure for 2016/17 is progressing as expected.</p>	

<p><b>17.</b></p>	<p><b><u>CELEBRATE SAFELY CAMPAIGN</u></b></p> <p>The Police attended all three Christmas light switch-on events in the Borough on behalf of the CSP, additional religious events have been, and will also be, attended throughout the festive period. At each event the crime prevention message has been given. Local businesses also provided sweets to the Police to distribute over Halloween.</p>	
<p><b>18.</b></p>	<p><b><u>CSP ANNUAL SURVEY</u></b></p> <p>MS provided some highlights of the findings from the CSP annual survey responses received to date. At the time of the meeting there had been 119 responses with 107 (90%) being complete.</p> <p>61 people (51%) stated they have current concerns about crime, anti-social behaviour or community safety in the Borough. Of these concerns the top three are currently 'groups causing a nuisance' (23 people, 19%), 'littering or fly-tipping' (22 people, 18%), and 'vandalism or graffiti' (21 people, 18%).</p> <p>65 people (55%) stated they believe crime and anti-social behaviour has either 'increased', or 'stayed the same', in the Borough in the last 12 months. 34% of respondents (41 people) responded that they were 'not sure' about the change in crime or anti-social behaviour levels; MS believes this is indicative of CSP partners not advertising their successes as well as possible.</p> <p>62 people (52%) say they feel either 'very safe' or 'safe' in the Borough, with 34 people (29%) saying they feel 'neither safe or unsafe', and 11 people (9%) saying they feel 'unsafe' or 'very unsafe'.</p> <p>43 people (36%) are either 'very satisfied' or 'satisfied' with the way CSP partners are dealing with crime, anti-social behaviour and community safety issues in the Borough. 53 people (45%) stated however that they are 'neither satisfied or dissatisfied' and 11 people (9%) stated that they are 'dissatisfied'. Nobody to date has responded to say that they are 'very dissatisfied' with the way issues are currently dealt with.</p> <p>80 people (67%) stated in their responses that they have not been the victim of crime or anti-social behaviour.</p> <p>Qualitative data collected from respondents indicates, at present, that additional concerns are around road safety (speeding, inconsiderate parking) and that most people acknowledge that the Police's resources are quite stretched.</p> <p>The survey has only initially been promoted by word of mouth, the</p>	

	<p>Council's website and the @OWCommSafety Twitter account. It has been included in the next edition of Letterbox that will begin circulation in the Borough in December 2016. MS expects that the data presented at this meeting will undergo a large change once responses from Letterbox begin to be returned.</p> <p>The survey will run until the end of Quarter 4 but results received by the close of Quarter 3 will be used to inform the CSP Delivery Plans for 2017/18 as well as the 2017-2020 three year plan.</p>	
<b>19.</b>	<p><b><u>'CEASE' PLEDGE</u></b></p> <p>OWBC has been afforded the opportunity to sign the 'CEASE' pledge, aimed at "raising public awareness of Child Sexual Exploitation (CSE) and the signs of CSE". Whilst the Council is probably already compliant with the CEASE expectations, SG has been tasked with identifying the level of involvement required in meeting the expectations, the clarification of any actions required to comply and if there is a requirement of additional funding.</p>	<b>SG</b>
<b>20.</b>	<p><b><u>'PREVENT' IN OADBY &amp; WIGSTON</u></b></p> <p>RL shared, via email, a flier providing details of how to book a WRAP (Workshop to Raise Awareness of Prevent) session for professionals working in CSP partner agencies. It was suggested that the WRAP workshop may be of particular use to the G4S staff currently working at Kennedy House.</p> <p>MS confirmed that he and Veronika Quintyne will be delivering additional WRAP sessions to OWBC staff in the New Year. Members are more than welcome to also attend these sessions.</p>	
<b>21.</b>	<p><b><u>SENTINEL USE REVIEW</u></b></p> <p>As the Oadby &amp; Wigston CSP has contributed to Sentinel running costs all partners, with access to the system, are encouraged to use it to its full potential. By using one system to case manage ASB partners are able to provide a bigger picture of the issues in the Borough.</p> <p>Training for staff with access to Sentinel needs to be consistent to ensure correct usage. In time each partner agency will have one, or more, 'Super User/Enhanced User' for Sentinel, and Sentinel 'Admins', who will be able to train other staff members on how to use the system as well as creating new user accounts and resetting passwords.</p> <p>All districts and boroughs have been asked to put to Vantage the training requirements they need for staff using Sentinel; this will shape the training</p>	

	programme to come.	
<b>22.</b>	<p><b><u>JAG UPDATE</u></b></p> <p>JAG continues to work as effectively as possible. Open and Closed JAG sessions have now started, depending on the meeting's agenda, to allow for additional individuals, such as local business managers, to contribute to discussions around local issues that are directly impacting upon them.</p>	
<b>23.</b>	<p><b><u>LCC UPDATE</u></b></p> <p>RB is currently undertaking an ASB case management review; this is focusing on the 'customer journey' and not just the recording of the case, i.e. the information and expectations given, and risk assessments. A report, the purpose of which will be to identify "a minimum standard of practice", will be created on the back of this review providing recommendations for an action plan to be implemented Countywide. Not all aspects within the action plan will apply to each district or borough council.</p> <p>RB will provide the action plan to MS for distribution to the CSP partners when complete.</p>	<b>RB</b>
<b>24.</b>	<p><b><u>LFRS UPDATE</u></b></p> <p>No update available at this meeting.</p>	
<b>25.</b>	<p><b><u>UAVA / KIDVA UPDATE</u></b></p> <p>CWe provided a report to the CSP that highlighted the work of Oadby &amp; Wigston's commissioned Domestic Violence services between 01/03/2016 and 30/09/2016. A request was made to see comparative data between this report, and the same period from 2015/16, at the next meeting to evaluate the number of referrals made and actioned.</p>	<b>CWe</b>
<b>26.</b>	<p><b><u>POLICE UPDATE</u></b></p> <p>JB updated that Burglary Dwelling and Violent Crime have both dropped in the Borough. There have been increases in Theft from Motor Vehicles and Robbery, there is currently no pattern to the robbery increase however given that it is a small data set.</p> <p>Anti-Social Behaviour remains the main concern in Oadby &amp; Wigston at present; however by encouraging reporting of ASB incidents, resulting in multiple calls received for the same incident, is skewing the figures. The current hotspot areas for ASB are the Wigston town centre and the Little Hill estate; relating to this 8 Acceptable Behaviour Contracts have been issued to young people, some of whom who have unfortunately continued</p>	

	<p>on to being arrested. The incremental approach to ASB is reaching a stage where Criminal Behaviour Orders will be sought.</p> <p>MS added that in relation to the ASB a programme of Diversionary Activities, primarily sports based at the outset, will be commencing in January 2017. A zero tolerance approach to ASB, or threats to staff as at previous projects, will be implemented and those responsible will be banned from participating. Staff safety is the priority. Additional activities, possibly including weekend activities and the 'Kicks Project', will be looked at following the initial 12 week run of activities.</p> <p>Burglaries spiked in the Borough but are now back to normal levels. High visibility and plain clothes patrols are in place regarding this and arrests, including one for Theft from a Motor Vehicle, have been made.</p> <p>CWd enquired re. spending an additional £1,000.00 of the CSP budget on covert assets. These would be traceable assets, such as sat navs and tools, that can be used as 'bait'. The additional expenditure was agreed from the CSPs current underspend of £1,300.00; CWd to provide MS with an invoice for the purchases.</p>	<b>CWd</b>
27.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <ul style="list-style-type: none"> <li>▪ MS shared an email from CWd regarding the Knighton Free Church updating on a one-to-one coaching project, TLG Early Intervention, it is looking to start offering. The Church has applied for funding for the project and updates on the success of this application are hoped to be positive.</li> <li>▪ KL invited RB to talk about his work with the Anthony Nolan leukaemia charity. RB updated that due to a lack of donors he is spearheading a registration drive for 16-30 year olds in Leicestershire. 26 April 2017 is also the national registration day. Do to the work he has undertaken to date, Leicestershire is second only to London in the UK for the number of registered donors. It was proposed that RB be offered the opportunity to set up a stall in, or outside of, OWBC's Customer Service Centre on Bell Street to assist in boosting registration levels.</li> <li>▪ Thanks were given to Insp. Bunn by the CSP for his hard work during his time in post, and congratulations were offered in respect to his upcoming sideways move within the Police. Likewise a welcome was given to incoming Inspector Mike Cawley and Sgt. Joanna Brown.</li> </ul>	

**THE MEETING CLOSED AT 16:40**